

September 02, 2025
6:30 p.m.
2354 State Route 434
Apalachin, New York

Regular Meeting of the Owego Town Board

A. Call to order, roll call and the Pledge of Allegiance –

The Supervisor called the meeting to order, the Town Clerk called the roll Irene Graven led all in the Pledge of Allegiance.

At this time Supervisor Castellucci would like to have remembrance for eighty years ago today WW II ended and the Armistice was signed. We would like to mention this as a town.

Council

Present: Supervisor Castellucci, Dean Morgan, Craig Jochum, Jonathan Marks and Gary Hellmers.

Absent: None

Department Heads:

Present: Phil Baker, Parks Maintenance Supervisor
Tyson Stiles, Director of Utilities
Mike Roberts, Highway Superintendent
Bill Carrigg, Planning & Zoning Administrator
Rick Pedro, Sole Assessor
Irene Graven, Town Attorney
Pam Brown, Town Clerk

Absent: Peter Gordon, Town Historian

B. Minutes of the previous meeting –

The minutes of the August 19, 2025 meeting will stand as presented with some grammatical corrections.

C. Consideration of bids - none

D. Public Hearings –

1. Establishment of Extension No. 29 re. Water- Supervisor Castellucci opened the Public Hearing. After a lengthy discussion, a **motion was made by Councilmember Morgan to authorize Supervisor Castellucci to sign Part 3 Determination of Significance-SEQR review. The motion was seconded by Councilmember Hellmers and unanimously carried. A motion was made by Councilmember Morgan to adjourn the Public hearing. The motion was seconded by Councilmember Hellmers and unanimously carried. A**

motion was made by Councilmember Morgan to table any action. The motion was seconded by Councilmember Jochum and unanimously carried.

2. Town Board Special Permit #1-2025 Legacy Fitness- Supervisor Castellucci opened the Public Hearing. Phil, a neighbor to the property, had concerns about the traffic that would be brought in. The resident was able to address the applicant. **A motion was made by Councilmember Hellmers to approve Special Permit #1-2025. The motion was seconded by Councilmember Marks and unanimously approved. A motion was made by Councilmember Morgan to close the Public Hearing. The motion was seconded by Councilmember Hellmers and unanimously carried.**

E. Reports of Department Heads –

Tyson Stiles, Director of Utilities- Utilities Department has been changing out the water meters for the last two years. They are now down to a handful. Final notices have been sent for those who have not had their meters replaced. Would like to send out a letter stating that those who do not comply will have their water shut off. Tyson will provide a copy of the letter to the board before sending out. Still lack of communication with Highway Department about when paving will be done.

Rick Pedro, Sole Assessor- All apportionments sent out for School Tax bills. Sending out new bills to have everything accurate.

Bill Carrigg, Planning & Zoning Administrator- Youngs Bridge is completed. The approach on the North side is crusher run and needs to sit and will be paved in the spring once it has settled. A meeting is needed with Supervisor Castellucci to discuss new website.

Mike Roberts, Highway Supervisor- no report
Phil Baker, Parks Maintenance Supervisor
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Supervisor Castellucci- Town Clerk's monthly report is on file in my office. Required training classes were successful overall. There are 12 people left to finish the classes. Would like to create hazard reduction team at the organizational meeting. There will be a ceremony on 9-11-2025 at 8:00a.m. Budgets are due 9/11/2025. September 12, will be fine if you need an extra day. Send to Tina and cc Supervisor Castellucci.

F. Privilege of the floor- Elizabeth, Front St. Owego, Asked if any of the meters that need replacement are on two family homes.

G. Presentation of Petitions, Communications, Notices and Transfers –

H. Abstracts -

Councilmember Morgan made a motion to approve the following abstracts as presented. The motion was seconded by Councilmember Hellmers and unanimously carried.

AO-General Fund	15,693.86
BO-General Fund-Town Outside	1,992.74
DB-Highway-Town Outside	251,494.97
FO-Water Districts	35,139.50
FA-Route 38 Water	1.74
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	\$ 339,048.70

I. Unfinished Business

1. Employee upgrade - Highway

A motion was made by Councilmember Jochum to adopt the following resolution promoting Patrick King from a MEO II to a MEO III position. The motion was seconded by Councilmember Marks and unanimously carried.

WHEREAS, the approved 2025 budget for the Town of Owego Highway Department has budgeted for and includes an MEO III position which is currently vacant; and

WHEREAS, Patrick King, currently in a MEO II position, is available and willing to be promoted to the MEO III position effective August 25, 2025;

NOW, THEREFORE, BE IT

RESOLVED, that Patrick King is promoted to the position of MEO III, effective August 25, 2025, at an hourly wage of \$21.12 per hour and a promotional probationary period of 26 weeks.

J. Reports of Standing Committees-

Councilmember Hellmers - none

Councilmember Morgan – Tax sale has been moved from 9/10/2025 to 9/30/2025 at the shared service building.

Councilmember Jochum – Dog Control Officer has been spending time at the Town Parks. He has written some violations and given warnings. He spent two hours at Campville Park. So far nothing. There may be more signage needed. Also, possibly get in touch with disc golf league.

Councilmember Marks - none

K. No new business

L. Second Privilege of the floor - no one wished to speak at this time

M. Executive Session - none

N. Adjournment

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Respectfully submitted,

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Rick Pedro, Sole Assessor- All apportionments sent out for School Tax bills. Sending out new bills to have everything accurate.

Bill Carrigg, Planning & Zoning Administrator- Youngs Bridge is completed. The approach on the North side is crusher run and needs to sit and will be paved in the spring once it has settled. A meeting is needed with Supervisor Castellucci to discuss new website.

Mike Roberts, Highway Supervisor- no report
Phil Baker, Parks Maintenance Supervisor
Pam Brown, Town Clerk- no report
Irene Graven, Town Attorney- no report

Supervisor Castellucci- Town Clerk's monthly report is on file in my office. Required training classes were successful overall. There are 12 people left to finish the classes. Would like to create hazard reduction team at the organizational meeting. There will be a ceremony on 9-11-2025 at 8:00a.m. Budgets are due 9/11/2025. September 12, will be fine if you need an extra day. Send to Tina and cc Supervisor Castellucci.

F. Privilege of the floor- Elizabeth, Front St. Owego, Asked if any of the meters that need replacement are on two family homes.

G. Presentation of Petitions, Communications, Notices and Transfers –

H. Abstracts -

Councilmember Morgan made a motion to approve the following abstracts as presented. The motion was seconded by Councilmember Hellmers and unanimously carried.

AO-General Fund	15,693.86
BO-General Fund-Town Outside	1,992.74
DB-Highway-Town Outside	251,494.97
FO-Water Districts	35,139.50
FA-Route 38 Water	1.74
GO-Sewer Districts	34,724.14
GA-Route 38 Sewer	<u>1.75</u>
	\$ 339,048.70

I. Unfinished Business

1. Employee upgrade - Highway

A motion was made by Councilmember Jochum to adopt the following resolution promoting Patrick King from a MEO II to a MEO III position. The motion was seconded by Councilmember Marks and unanimously carried.

WHEREAS, the approved 2025 budget for the Town of Owego Highway Department has budgeted for and includes an MEO III position which is currently vacant; and

WHEREAS, Patrick King, currently in a MEO II position, is available and willing to be promoted to the MEO III position effective August 25, 2025;

NOW, THEREFORE, BE IT

RESOLVED, that Patrick King is promoted to the position of MEO III, effective August 25, 2025, at an hourly wage of \$21.12 per hour and a promotional probationary period of 26 weeks.

J. Reports of Standing Committees-

Councilmember Hellmers - none

Councilmember Morgan – Tax sale has been moved from 9/10/2025 to 9/30/2025 at the shared service building.

Councilmember Jochum – Dog Control Officer has been spending time at the Town Parks. He has written some violations and given warnings. He spent two hours at Campville Park. So far nothing. There may be more signage needed. Also, possibly get in touch with disc golf league.

Councilmember Marks - none

K. No new business

L. Second Privilege of the floor - no one wished to speak at this time

M. Executive Session - none

N. Adjournment

Motion by Councilmember Morgan, the meeting was adjourned at 7:11 PM.

Respectfully submitted,

Pam Brown
Town Clerk

September 02, 2025
6:30 p.m.
2354 State Route 434
Apalachin, New York

Regular Meeting of the Owego Town Board

A. Call to order, roll call and the Pledge of Allegiance –

The Supervisor called the meeting to order, the Town Clerk called the roll Irene Graven led all in the Pledge of Allegiance.

At this time Supervisor Castellucci would like to have remembrance for eighty years ago today WW II ended and the Armistice was signed. We would like to mention this as a town.

Council

Present: Supervisor Castellucci, Dean Morgan, Craig Jochum, Jonathan Marks and Gary Hellmers.

Absent: None

Department Heads:

Present: Phil Baker, Parks Maintenance Supervisor
Tyson Stiles, Director of Utilities
Mike Roberts, Highway Superintendent
Bill Carrigg, Planning & Zoning Administrator
Rick Pedro, Sole Assessor
Irene Graven, Town Attorney
Pam Brown, Town Clerk

Absent: Peter Gordon, Town Historian

B. Minutes of the previous meeting –

The minutes of the August 19, 2025 meeting will stand as presented with some grammatical corrections.

C. Consideration of bids - none

D. Public Hearings –

1. Establishment of Extension No. 29 re. Water- Supervisor Castellucci opened the Public Hearing. After a lengthy discussion, a **motion was made by Councilmember Morgan to authorize Supervisor Castellucci to sign Part 3 Determination of Significance-SEQR review. The motion was seconded by Councilmember Hellmers and unanimously carried. A motion was made by Councilmember Morgan to adjourn the Public hearing. The motion was seconded by Councilmember Hellmers and unanimously carried. A**

motion was made by Councilmember Morgan to table any action. The motion was seconded by Councilmember Jochum and unanimously carried.

2. Town Board Special Permit #1-2025 Legacy Fitness- Supervisor Castellucci opened the Public Hearing. Phil, a neighbor to the property, had concerns about the traffic that would be brought in. The resident was able to address the applicant. **A motion was made by Councilmember Hellmers to approve Special Permit #1-2025. The motion was seconded by Councilmember Marks and unanimously approved. A motion was made by Councilmember Morgan to close the Public Hearing. The motion was seconded by Councilmember Hellmers and unanimously carried.**

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Pam Brown
Town Clerk